

# Provision Governing Accommodation Agreements

## (Application of Provisions)

### Article 1.

- Accommodation contracts and related contracts to be entered into by this hotel shall be in accordance with these provisions and particulars not provided for in these provisions, shall be made in accordance with the laws and customary practices.
- Notwithstanding the provisions paragraph, this hotel may enter into special agreements to the extent that they will not run counter to the spirit of these provisions, the laws and customary practices.

## (Application for Accommodation Contracts)

### Article 2.

A Guest who intends to make an application for an Accommodation Contract with the Hotel shall notify the Hotel of the following particulars:

- (1) Name of the Guest(s): (2) Date of accommodation and estimated time of arrival: (3) Other particulars deemed necessary by the Hotel.

## (Cancellation of Reservation)

### Article 3.

- Guests can cancel the reservation by notifying about it beforehand.
- Our hotel will ask the guests for the cancellation charge in accordance with the attached table No.1 in case guests cancel the whole or a part of the reservation.
- In case that guests do not arrive at our hotel by 9:00 pm on the staying day without any notification, our hotel can deal with the reservation as being cancelled by the guests.

### Appendix No.1

#### Cancellation Fee (concerning Article 3)

the number of guests reserved		Notified day of Cancellation of reservation				
		Without Any notification	on the staying day	one day before the (staying) day	9 days Before the (staying) day	21 days before the (staying) day
Individual Guests	Up to 9 guests	100%	80%	20%	10%	—
Group Guests	From 10 guests Up to 49 guests	100%	80%	30%	20%	10%

\*With regard to group reservation of more than fifty guests, the cancellation charge sum may be different according to the number of guests and the days. Please inquire the detail to the hotel.

## (Registration)

### Article 4.

Guests shall register the following particulars with this hotel at the front office, on the day of their arrival.

- Name, sex, nationality and occupation of the person(s) occupying the accommodation.
- In the case of foreigner, his passport number and copy, place of landing and date of landing in Japan.
- Day and hour of departure.
- Other particulars deemed necessary by this hotel.

## (Payment of Bills)

### Article 5

- The hotel charge shall be paid in advance. However, anything approved by the hotel is excluded.
- Guests shall pay for the accommodation from the commencement of occupancy, even when he voluntarily chooses not to use the facility.

## (Observance of Rules)

### Article 6.

Guests shall observe the rules established by this hotel.

## (Rejection of Accommodation Requests)

### Article 7.

This hotel may refuse to provide accommodation in the following circumstances:

- When the guest does not observe the rules stated in the previous article.
- When the accommodation request does not come under these provisions.
- When this hotel is booked full and no room is available.
- When a person seeking accommodation is deemed liable to conduct himself in a manner contrary to that provided in the laws or the maintenance of public peace and good morals, through his stay in this hotel.
- When a person seeking an accommodation can be clearly detected as being afflicted with an infectious disease.
- When requested to bear a special burden, as regards the accommodation.
- When this hotel is incapable of providing the accommodation due to natural calamities, damage to its facilities and other unavoidable causes.
- When a person seeking accommodation can be clearly detected as a drunken person, who is in danger of giving other guests much trouble.
- The guest in question is found to be or belong to an antisocial force, such as an organized crime group or an organization affiliated with an organized crime group.
- The guest in question is found to be or belong to a corporation managed or supported by an organized crime group or its member(s).
- The guest in question is or belongs to a corporation of which one or more directors is a member of an organized crime group.
- The guest in question has used violence to make a demand on the hotel or its employee(s), or has otherwise made a demand beyond the scope of reasonably acceptable burden on the hotel or its employee(s).

## (Check-Out Time)

### Article 8.

- The hour for vacating the room by the guest (check-out time) shall be 11:00 am.
- The previous paragraph notwithstanding, this hotel may accede to the use of the room beyond the check-out time. In such a case, there is an additional charge as listed hereunder. We charge one thousand yen extra for the late-checkout owe one hour, until 1 pm.

## (Liability of the Hotel)

### Article 9.

The Hotel is a contract lodging and relation matter, if we will have to pay a penalty for not fulfilling the terms of the contract.

However, we do not recompense in case of a damage not caused on our responsibility.

**(Handling of Deposited Articles)**

Article 10.

1. The Hotel shall compensate the Guest for the damage when loss, breakage or other damage is caused to the goods, cash or valuables deposited at the front desk by the Guest. Regarding cash and valuables, cases of compensation is when the Hotel requests the specification details and value. If the Guest does not provide the appropriate details, the Hotel shall be liable to pay up to 150,000 yen maximum.
2. Regarding the articles, cash, or valuables that the Guest brings in the Hotel and does not deposit at the front desk. The Hotel shall be liable for the damage only in cases such as loss, breakage, etc. due to deliberateness or fault of the Hotel. Regarding items that are not declared in advance, the Hotel shall be liable for up to 150,000 yen maximum except in cases where there is deliberateness or serious fault caused by the Hotel.

**(Safekeeping of Guest's hand baggage and belongings)**

Article 11.

1. In case when the Guest's hand baggage arrives at the Hotel in advance, the Hotel shall keep it with responsibility on that particular occasion when the Hotel agrees before the arrival, and hands it over to the Guest at the check-in time to the front office.
2. In case that the Guest's hand baggage or belongings are left behind at the Hotel after check-out, the Hotel shall keep them for 7 days inclusive, then take the necessary procedures by law when there is no instruction given from the owner or the owner is unknown.

**(Liability in regard to Parking)**

Article 12.

The Hotel shall not be liable for the custody of the vehicle of the Guest when the Guest utilizes the parking lot within the premises of the Hotel, as it shall be regarded that the Hotel simply offers the space for parking whether the key of the vehicle has been deposited to the Hotel or not. However, the Hotel shall compensate the Guest for the damage caused through intention or negligence on the part of the Hotel in regard to the management of the parking lot.

**(Liability of the Guest)**

Article 13.

The Guest shall compensate the Hotel for the damage caused through intention or negligence on the part of the Guest.